Responding to Reviews

You can return to your account at any time to see the progress of your submission. The status will change from **Awaiting Assignment** to **Paper in Review**. You will be notified via a system email of the decision.

Your submission may be declined for the conference, or it may be suggested that you submit it to another conference. Your submission may also be sent back for revisions based on Reviewer comments, in which case you would need to make the changes and resubmit for final approval. Lastly, your submission may be accepted without revisions.

If resubmitting the revised submission, the author should use “Browse” and “Upload” buttons next to **Upload Author Version** under **Director Decision** on the **Review Page**.

1. To begin uploading revised submission, **log in** from the right sidebar.

![Figure 1 Login form](image)

2. From the User Homepage select the **Author** link.

![Figure 2 Selecting the Author menu](image)
3. From the Active Submissions page, select the linked title of the submission.

![Figure 3 Selecting the Submission](image)

4. In the summary page select the **Review**.

![Figure 4 Summary page](image)

5. Under the **Director Decision** section select **Browse button** and **Upload** your revised submission.

![Figure 5 Uploading revised submission](image)